



**Cathedral Church of St. Paul
Annual Meeting Notes
January 25, 2022 - via Zoom**

Present (37): Amy McCreath, Stephan Griffin, Alan Gates, Anne Stetson, Beth Grundy, Betsy Munzer, Brad Rothrock, Chris Capaldo, Christie Towers, Cynthia Hallenbeck, Derrick Muwina, Emily J. Garcia, Eva Ortez, Hall Kirkham, Jane Peyrouse, Jen Hopcroft, Jennifer McCracken, Joel Olguin, Jim Woodworth, Kate Bast, Kate Bast, Katy Denning, Ken Farmer, Kevin Miller, Louise Munding, Megan Holding, Molly Minnerath, Monica Elias Orellana, Myra Anderson, Pamela Pleasants, Paul Shoaf Kozak, Pete Jeffrey, Tamra Tucker, Robert Diettrich, Roger Lovejoy, Ayush Sharma, John Barry Lane.

4:00 - 5:00 pm - Business meeting

4:00 pm - Prayer + small group conversation on scripture (S. Griffin)

- Stephan Griffin offered prayers for Dreams, Plans, and Vision.
- YouTube video – Come, Labor On
- Break out Session

Meeting called to order by Bishop Gates at 4.16 pm

4:15 pm - Intro of chapter nominees (J. Peyrouse) and vote to elect (Bp. Gates)

- Officers (1-year terms)
- Jane Peyrouse, Chairperson
- The Rev Derrick Muwina, Vice-Chair
- H. Betsy Munzer, Treasurer
- Monica Elias-Orellana, Clerk
- Vacant, Chancellor
- Members (date of term expiration)
- Anne Stetson (2024) Lay Interim Member, Diocesan Elected Seat
- Katy Denning (2023) Lay Chapter Elected
- The Rev. Christopher Capaldo (2025) Clergy Chapter Elected

Vote to elect new members approved after amendments.

Bishop Gates call upon Dean Amy McCreath

4:17 pm - Reception of Annual Report (A. McCreath)

- Dean Amy Welcomes new members to the Chapter

- Dean Amy shares that Annual Report is just a “Tip of the iceberg” – so much more happened in 2021.

Motion and second to receive the annual report – passed unanimously.

4:20 pm - Overview of the role of chapter, committees, calendar for the year ahead (J. Peyrouse)

- Jane Peyrouse praises everyone’s effort towards implementation of Strategic plan – “It’s remarkable the growth after passing of strategic plan in September 2020.”
- As a Chapter we have Fiduciary responsibilities – we must be a good steward of our assets, in our pursuit of racial equality we have committed consciously those assets to support the mission.
- As a Chapter, we are Fundraisers – to address the growing work of MANNA, to support the staff, and do the work of Christ at 138 to build a lasting foundation.
- Jane invited anyone and everyone in the meeting to think out of the box for fresh ideas.
- Jane acknowledged and appreciated the active History Committee and the work they have done.
- As members of the chapter, Jane shared that it’s our responsibility to support at least one committee.
- Jane feels privileged to be part of the Cathedral Chapter and excited to do good work in the year ahead.

4:35 pm - Presentation of Budget Forecast and vote to receive the budget forecast for the year ahead (C. Hallenbeck - CFO)

- Cynthia Hallenbeck started the presentation of the forecast and shared we must remember “This is an in-process forecast”.
- Numbers: Contributions from donors – 17% and acknowledged Jane’s effort in leading to this percentage.
- Rental income: Lots of possible new opportunities and we are still at a new phase; currently working with revenue figures.
- Expenses: Key thing to remember is that a huge portion of expenses is fixed expenses.
- Another important fact to keep in mind is refining the budget is an ongoing process.
- We will create a strategy for raising additional needed funds.
- Dean Amy added – “I stand behind the work we have accomplished together and paid our staff wages that are fair.”
- Jane Added – “2021 was primarily focused on Stabilizing the staff of MANNA – we added 2 full-time staff for MANNA which is needed very much due to the size of its ministry.”
- Betsy Added – Expressed gratitude for finance committee and everyone – “We didn’t meet much but we’re committed to good reporting for 2022”

Bishop Gates called a vote to receive the forecast – with Budget in next 2 months – Motion passed unanimously.

4:45 - 5:00 pm - Strategic Plan implementation update & discussion (M. Holding)

- Megan started views by saying “There has been a lot of good work been done and varied affirmative steps have been taken on:
 - Anti-Racism.
 - Crossing engaged in the sacred ground with Emmanuel Church.
 - Sunday worship to make more inclusive by adding the Spanish language.
 - Growing Reach
- New Services were added (Morning prayer by telephone)
- MANNA increased what they were doing and what they were providing
- An in-depth conversation with crossing about doubling the size of crossing; as a chapter everyone
- Megan encouraged everyone in the Chapter to look at the language and make sure we were clear about the language of the growth scale.
- The diversity consultant’s report and its feedback about different ministries are that - not enough cross-communication within different ministries and communities of Cathedral.

End of Formal Business Meeting at 5.02 pm.

Motion to adjourn to end business meeting passed unanimously.

5:00 - 6:00 pm - Celebration, Conversation, and Prayer

5:00 pm - Welcome to cathedral staff and outgoing chapter members (Bp. Gates)

- Bishop Gates welcomed all the staff members and guests joining the meeting at 5 pm.

5:05 pm - Dean's address - (A. McCreath)

- Dean Amy’s Presentation
- “I’m not in charge of 2021– for so many things: for covid, for violence that killed so many innocents, for limitation of internet speed, for white nationalist who attacked the capital and I don’t think I am alone in this feeling of not in-charge.”
- In 2021 we matured as a faith community at Cathedral.
- We were shaped for love in 4 ways: Prayer, Perseverance, Patience, Partnerships.
- For the 2022 year ahead:
- We will keep prayer as the north point on our compass, to improve communication and trust another thing on our compass.

- Saint Paul Center for Theology and Prayer in process.
- Digging more deeply into the Poor People's Campaigns.
- We need to build an equity team and start to meet regularly.
- If we are following Jesus in the service of love, no matter where we land we will be in right place.

5:15 pm - Bishop's remarks - (Bp. Gates)

- "Gratitude is the memory of Heart "
- Offered deep and sincere thanks to the Leadership of Dean Amy, Jane P., Chapter Members, and Staff Members.
- Expressed gratitude for being Bishop at Cathedral.
- Grateful to be able to continue deepening the relationship of church and wider dioceses.
- Grateful for Cathedral becoming the convener for multiple communities in Boston.

5:25 pm - Thank You's to outgoing members and others - (Peyrouse)

- Lauren Zook – Served for a brief time on chapter; as a parting gift agreed to help Roger in transitioning to Donor Perfect.
- Ali white – To monitor our progress on the strategic plan.
- Ken Farmer – served as a representative of the crossing
- Robert Dietrich – Served as Chancellor
- Myra Anderson – served Chapter in various capacities with her gifts.
- Deep thank you to staff on behalf of the Chapter for the gifts we bring to the table.

5:30 pm - breakout room conversations - chapter and staff - (A. McCreath)

- Thanked Bishop Gates for being a great colleague and leading us in difficult times.
- Chapter members and Staff members exchanged ideas.
- Chapter will not meet on the 4th Tuesday in Feb. Rather, we will have a retreat on Sunday, Feb 19.

5:50 pm - Commissioning of the chapter, officers, prayers for staff and communities, litany for mission

- Closing commissioning by Pamela Pleasants

Prayers offered by Bishop Gates

6:00 pm - sending - (P. Jeffrey)

- Deacon Pete Jeffrey final sending words.