

Cathedral Church of St. Paul

Chapter Meeting – December 12, 2023

Attending: Kevin Miller, John Lane, Amy McCreath, Jane Peyrouse, Megan Holding, Jen Hopcroft, Emily Garcia, Chris Capaldo, Katy Denning, Betsy Munzer, Sean Carpenter, Hall Kirkham, Rebecca Spangler, Jennifer McCracken (guest), Deb Thomas (guest)

Regrets From: Mónica Elias Orellana, Andrew Switter-Bentley, Nick Carter, Derrick Muwina, Stephan Griffin, Kate Bast, Beth Grundy, Anne Stetson

Agenda

Prayer – Chris Capaldo

Approval of Minutes

- Betsy moved, Sean seconded.
- Minutes approved unanimously. Katy and Emily abstained due to absence.

Financial Update & Budget Process

- Some adjustments still to come, but we are looking at a \$400,000 deficit at the moment, which is roughly \$200,000 larger than budgeted.
- Main areas of loss are grant and rental revenue being lower than projected.
- 2024 budget templates going out to department heads tomorrow morning.
- Finance team is assembling a three-year forecast that will be part of the budget process this year.

Approval of Housing Allowances

- Jennifer McCracken: \$30,000
- Amy McCreath: \$28,000
- Tamra Tucker: \$15,000
- Jane moved to approve the housing allowances. Hall seconded.
- Motion approved unanimously. Rebecca abstained.

Strategic Plan Revision Process

- Questions for consideration:
 - How has the context within which we carry out our mission changed since the summer of 2020?
 - How have our stakeholders changed? For whom does it matter that we exist and carry out this mission?
 - What do we know and what more do we need to know in order to make faithful, informed decisions about what needs revising in the plan?
- Breakout room review of current strategic plan
 - Jane: context has changed. So have stakeholders, and perhaps for the better. Cathedral can serve an important function in terms of supporting parishes.
 - Jen: it's clear that we need support from outside our congregations. We need to think creatively about how to do that.

- Amy: we face challenging changes in the world. We're becoming aware of the growing divide in our country. Especially, there are many young adults who bring deep commitments to equity and great awareness of the world's needs.
- We will return to these questions at future meetings, and perform this same exercise with staff.
- Volunteers for ad hoc planning team
 - Amy would welcome those interested in helping to scope out this process.

Nominating Committee Updates

- Committee has gathered some more names and is in the process of filling two positions. Chapter is invited to consider anyone in their communities who would be interested.
- Particularly looking for additions to the Development Committee, Property Committee and Rental Committee. Send names to Jane and Matthew.
- Expectation is that the slate will be complete before Christmas.

Annual Report Preview

- Annual Report will be compiled in early January and published in advance of the Annual Meeting.
- Meeting takes place on January 23, 2024 at the Cathedral. It will include a Chapter business meeting and a larger gathering.

End of Year Fundraiser

- Amy has finished a draft of the end-of-year letter. It's been shared with the Development Committee.
- Committee members have been in touch with Chapter members to encourage contributions, which will go into a matching pool.

Lenten Preaching Series Preview

- Will be offered once again this coming spring. The 2024 series will feature preachers in their 20s and 30s.
- Chapter is invited to submit preachers for consideration. Please send names to Amy.

Chapter will convene next on January 23, 2024, for the Annual Meeting.