

## **Cathedral Church of St. Paul**

*Chapter Agenda – July 25, 2023*

Attending: Amy McCreath, Jane Peyrouse, Kevin Miller, Jen Hopcroft, John Lane, Anne Stetson, Megan Holding, Rebecca Spangler, Nick Carter, Emily Garcia, Katy Denning, Monica Elias Orellana, Andrew Switter, Beth Grundy, Rhea Ranno (guest), Jennifer McCracken (guest), Roger Lovejoy (guest)

Regrets From: Derrick Muwina, Sean Carpenter, Betsy Munzer, Stephan Griffin, Hall Kirkham, Kate Bast, Chris Capaldo, Gail Merriam

### Gathering

Prayer & Reflection – Anne Stetson

Approval of June minutes

- Anne moved to approve, Rebecca seconded.
- Minutes approved with two abstentions from Jen and Nick, who were not present at the last meeting.

### Business

Discernment Committee report: Rhea Ranno

*Conversation with Rhea*

*Discussion and vote on affirming committee recommendation*

- Rhea, a lifelong Bostonian and member of the Cathedral congregation since early 2018, is presented as a candidate for postulancy to ordination. Rhea has a particular passion for the sacraments and performing the responsibilities of pastoral care.
- While the Cathedral has been their home in the Episcopal Church from the beginning, Rhea has created “home” many times in their life and are comfortable in many different kinds of faith communities.
- Rhea plans to attend divinity school part-time while retaining their current vocation as an assistant registrar at Harvard Law School, and has interests in prison and military ministries.
- **Chapter votes unanimously to affirm the Committee’s recommendation.**

Fundraising 5 – Matthew Jarrell

- Expanding upon our mission statement work from our May meeting to build “Elevator Pitches” to spread the word of the Cathedral’s work.
- Breakout Rooms spent five minutes starting to brainstorm elevator pitches and will meet once more prior to next Chapter meeting.
  - Andrew, Jane, Jen, Megan
  - Beth, Kevin, Rebecca
  - Emily, John, Monica
  - Anne, Katy, Nick
  - (Guest room) Amy, Jennifer, Roger

### Staffing Updates – Amy

- Roger will be departing the Cathedral staff on July 31 after four years. He will be sorely missed and the Cathedral is sincerely indebted to him for all of his hard work.
  - Development Committee has been working on a job description for his replacement, and it will be posted next week.
  - Brian Raiche, development consultant for the Diocese, will be filling some of the gap and Brad Rothrock will inherit some administrative functions.
- Paul Shoaf Kozak has left for a new position as the Rector at Cristo Rey Parish in Trenton, New Jersey.
  - Jennifer and the MANNA staff have discerned that their structure will take a new form moving forward.
  - Christie Towers has moved to a full-time role as MANNA Chaplain. Eva Ortez was ordained to the transitional diaconate and is continuing for 30 hours per week for the summer, with a move to a different ministry planned for later this year.
- Matthew is now in charge of operations for the Cathedral and the Diocese.
- Cathedral is still waiting to be matched with a deacon.

### MANNA Update – Jennifer McCracken

- MANNA received a grant from Boston University as a Trauma-Responsive Congregation. As part of that grant, the MANNA team did some discernment and built a Staff Manual that articulated the ministry's mission and vision in a precise way for the first time.
- There are considerable “gray areas” in MANNA's work and folks seek out concrete information. The new guidebook answers many of the most frequent and pressing questions. This was a difficult but fruitful process that involved necessary and challenging conversations.
- The Manual has been sent around digitally and 100 physical copies were also printed with grant funds. MANNA has already received some feedback from readers and BU, and the Manual appears to be serving its purpose.
- It is designed to be a living document that can change and adapt with the times.
- The resource is designed to assist other congregations in the Diocese in thinking about how to support people that they encounter who live on the margins.

### Amy's Sabbatical – Plans and Requests

- Amy will be on sabbatical from August 1 to October 31. Will be a time for rest, reflection, and time with family.
- Amy put together a sabbatical guide with some information on who will be inheriting different roles and responsibilities. The Rev. Cathy Boyd will serve in a supporting role particularly for staff.
- Amy requests prayers for rest!

Our sabbath-keeping: pair discussions on rest

Closing prayer